



MINUTES OF A MEETING OF THE FULL GOVERNING BODY

Wednesday 25th March 2026 at 6.00pm

GOVERNORS PRESENT

Jonelle Yeoman (HT), Gillian Robinson, Kathryn Sandercock, Karen Daggett, Charlene Finch and Rebecca Carter.

IN ATTENDANCE

Sallie Lloyd - Clerk to Governors; Nikki Ingham – Room Leader; Katie Spencer – Room Leader.
Beccy Robinson – Class teacher

PROCEDURAL

No.	Item	action
1.	Welcome The HT welcomed all to the meeting.	
2.	Preliminaries: Apologies and absences. Consented apologies were received from Michael Rice Declarations of Interest for items on the agenda None Identification of any confidential items on the agenda to be excluded from public minutes. Part of item 6, item 8 and item 11 were identified as confidential and the clerk was asked to record them in the confidential minutes folder. Identification of any urgent items for consideration during the meeting: None	
3.	Minutes: The minutes of 5 th February 2026 were approved as a true and correct record, signed by the Chair, and may be published on the school website. Matters arising not covered elsewhere: None	School office to upload minutes to website.
4.	Membership of the Governing Body Kathryn was reappointed as Vice Chair following the expiry of her term in February. Vacancies on the Local Governing Body, including parent and co-opted positions, were reviewed. Will Hall was appointed to the Parent Governor role, having been elected unopposed by parents.	Clerk to update governor records. Clerk to send welcome pack to HT

BUSINESS OF THE FULL GOVERNING BODY

5.	Curriculum Focus: Nikki Ingham, Katie Spencer, and Beccy Robinson joined the meeting to share classroom specific updates from each of their rooms. Room tours were given to governors, providing insight into the curriculum and the use of the Birth to 5 Matters framework. Governors were incredibly impressed by the knowledge and passion demonstrated by the nursery leaders.	
6.	Headteacher's Report: The full report from HT is available on SharePoint and was available to governors prior to the meeting. Current Nursery Overview and context The nursery currently has 117 children on roll, with detailed attendance numbers across the Babies, Toddlers and Nursery rooms for both morning and afternoon sessions shared for information.	



Safeguarding and Attendance

Safeguarding activity remains significant. There are several children with statutory involvement, including four looked-after or previously looked-after children, one child on a Child Protection plan, three on Child in Need plans, and two receiving Early Help. The setting has raised a formal complaint to North Yorkshire's Director of Children's Services due to concerns about the Craven Safeguarding Team. A total of 27 children are being monitored for attendance below 90%, including six with attendance under 80%.

Pupil Premium

There are 26 children eligible for Pupil Premium across the setting.

SEND

Sue Marshall has visited focused on SEND and Inclusion in the Spring term. Her written report was shared with governors for information.

Work on speech and language support is ongoing. The SALT practitioner visits fortnightly and is working directly with 13 children, running group sessions and modelling intervention strategies for staff.

SEND provision is expanding, with the appointment of Selina Redmayne, who brings specialist expertise in autism, SEMH, Makaton and BSL. She will support the SEND team full-time. Weekly Bright Starts SEND sessions continue, and additional SALT led drop-ins will begin in May.

Parents and Community

The nursery participated in the Skipton Music Festival, where all Nursery School children performed.

The nursery has engaged strongly with families through events including SEND sessions, Mother's Day activities, a "Babble and Brew" session in the Baby Room, and participation in community courses advertised on the website.

Changes at Brougham Street

Changes to staffing include Ann Almack moving to Nursery School to reintroduce woodwork, and Daisy Cairns joining the Baby Room to enhance sensory provision.

Transitions to Primary School

Phonics sessions have begun for 14 children preparing to transition to school, using Read Write Inc or Little Wandle depending on their destination school.

CPOMS

Data was shared for information.

The remainder of this item is recorded in the confidential minutes folder

7.

Premises

Several areas of the building have been re-painted. Extensive health and safety actions have been completed ahead of the Fire Risk Assessment (which took place today), including new signage, extinguisher servicing, and clearance of storage areas.

Funding has been successfully secured through the DfE application to support the planned expansion.

The implications relating to building ownership were discussed, and Julia Temple from the Local Authority will provide support during the transition. Further discussions will take place, and a formal proposal will be developed by the Local Authority now that the expansion has been agreed.

8.

Staffing:

This item is recorded in the confidential minutes folder



9.	Governor Visits: The Safeguarding link governor has completed a visit and shared a written report with governors. The visit found that site security has improved with maglocks installed and strong visitor procedures in place, though minimal outdoor risks remain due to the site's layout. A recent lockdown drill led to the introduction of walkie-talkies to improve communication. Contextual safeguarding factors from 2025 were reviewed, with plans to strengthen documentation around neglect and disclosures. Risks linked to local waterways were discussed. Safer recruitment processes are thorough, including DBS checks, online searches and a structured induction covering safeguarding, conduct, behaviour expectations and CPOMS use. Staff receive regular ongoing training and benefit from easy access to senior leadership for supervision. CPOMS is used effectively, with restricted access applied to Child Protection cases to enhance confidentiality. During the walk-around, the nursery environment appeared well maintained and welcoming. Children were observed behaving safely, enjoying lunchtime, following routines and engaging positively with staff and peers. Staff used the behaviour policy consistently. There were no questions.		
10.	Policies and procedures for review and approval: The following policies, procedures and documents were circulated and reviewed in advance of the meeting. Governors were given the opportunity to raise questions and provide feedback to the Headteacher prior to the meeting. This process is intended to streamline meeting discussions while ensuring that all policies receive appropriate scrutiny and rigorous oversight: • Behaviour and antibullying policy • Accessibility plan • EYFS policy Although on the agenda the Children Looked After Policy was carried forward to the next meeting.		Clerk to include on next agenda
11.	Any other urgent business previously identified: The Headteacher requested to share a confidential update relating to the Teaching Regulation Agency. This item is recorded in the confidential minutes folder.		
12.	Effectiveness of meeting: Governors reflected on how the meeting contributed to achieving objectives and its potential impact on staff and pupils: • Visiting the classrooms provided governors with first-hand insight into the quality of provision and the learning environment across the setting. • The tour strengthened governors' understanding of how the curriculum is implemented in practice and how it supports children's development • Governors expressed increased confidence in the leadership team, recognising their knowledge, expertise, and clear passion for delivering high-quality early years provision • Consideration was given to health and safety arrangements, with governors reassured by the systems in place • Safeguarding practices were reflected upon, with governors noting that appropriate procedures and a strong culture of vigilance were evident throughout the setting		
13.	Next Meeting Dates 2025/26 Thursday 21st May (policies/finance/bursar) Wednesday 24th June		Clerk to invite Bursar to meeting
14.	Close of meeting The Chair declared the meeting closed at 8.00pm Sallie Lloyd Clerk to the Governing Board slloyd@broughamstreet.n-yorks.sch.uk		